

## New Appraiser Member Instruction Sheet (MLS only)

- Call Sherrilyn Weaver with the Association of REALTORS® at 396-0256 to make an appointment.
- Plan to attend the new member Orientation within 90 days of membership.
  - **2016 Orientation Dates: January 14, April 21, July 14, and October 13, 2016**
- Prior to attending New Member Orientation, ALL new agents must complete the Code of Ethics course. The Code course is free and can be completed either at MAAR (check IMS for available dates, then notify a staff member prior to the class so you receive the free rate) or online at <http://www.realtor.org/coeduc.nsf/findnrdsrecord?openform>. Sherrilyn can provide your NRDS Membership number. NAR will only accept Code classes completed either at your local Association or at REALTOR®.org. You will not receive your REALTOR® status until you complete Code of Ethics AND attend Orientation.
- If you are joining as the Designated REALTOR®/Participant of your appraisal firm (the appraiser designated as responsible for the firm and it's independent contractors) the application fee is:
  - \$800 for an MLS only firm **OR**
  - If you are working as an appraiser (trainee) for an appraisal firm the application fee is: \$250 if your firm is MLS
- Multiple Listing Service Fees are paid by **all** appraisers who use MLS data for any reason. The fee is \$475 annually. When joining after the beginning of the MLS year (July to June), you will pay for only the months in which your membership will be activated. A prorated amount based on the month you join until the next June will be your initial MLS fee.
- **MLS only Appraisers are not permitted to lease the Active key or eKey.**
- **Dues are paid in advance and are nonrefundable!**

### When Joining in July - \$475.00 – Prorates Monthly.

Jan 2016	\$237.52		July 2016	\$475.00
Feb 2016	\$197.94		Aug 2016	\$435.42
Mar 2016	\$158.36		Sept 2016	\$395.84
Apr 2016	\$118.78		Oct 2016	\$356.26
May 2016	\$79.20		Nov 2016	\$316.68
June 2016	\$39.62		Dec 2016	\$277.10

# APPLICATION FOR NEW DESIGNATED APPRAISER AND AGENT MEMBERSHIP – (MLS ONLY)

APPLICATION DATE \_\_\_\_\_

FIRST NAME \_\_\_\_\_ LAST NAME \_\_\_\_\_

OFFICE NAME \_\_\_\_\_ OFFICE MLS \_\_\_\_\_

HOME ADDRESS \_\_\_\_\_

Street

City

State

Zip

OFFICE PHONE (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ OFFICE FAX (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

PERSONAL/CELL # TO APPEAR IN MLS (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

BIRTH DATE \_\_\_\_/\_\_\_\_/\_\_\_\_ LICENSE # \_\_\_\_\_

EMAIL ADDRESS \_\_\_\_\_

If you are an Appraiser and REALTOR please state how you want to be indentified in our system: \_\_\_\_ Appraiser or \_\_\_\_ REALTOR

DR APPLICATION \$800.00 (AMOUNT PREPAID \$800) \$ \_\_\_\_\_

DR APPLICATION/ BALANCE PAID TODAY (\$800) \$ \_\_\_\_\_

DR MLS ANNUAL FEE \$ \_\_\_\_\_

DR TOTAL MLS CHECK \$ \_\_\_\_\_

AGENT APPLICATION FEE \$250.00 \$ \_\_\_\_\_

AGENT MLS ANNUAL FEE \$ \_\_\_\_\_

AGENT TOTAL MLS CHECK \$ \_\_\_\_\_

OUR MLS PASSWORD PROTECTED WEBSITE IS [www.alamls.net](http://www.alamls.net) (please see also the public site [www.alamls.com](http://www.alamls.com).)

Your MLS ID/USERNAME will be: \_\_\_\_\_

Your PASSWORD Is: \_\_\_\_\_ (CAPITOL LETTERS)

Our By-Laws require your attendance of the REALTOR® Orientation.

2015 Orientation Dates: 2016 Orientation Dates: January 14, April 21, July 14, and October 13, 2016

Appraisers must attend within 90 days joining MLS.

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MLS Only members may NOT have the use of a Supra Key.

Office Use Only

	AREC License Verified
	Appraiser Board Verified
	Rapattoni

	NRDS
	MLS
	KimWeb – Supra

# APPLICATION FOR MEMBERSHIP (MLS only)

## SECTION I

TO: THE MULTIPLE LISTING SERVICE, INC.

I, \_\_\_\_\_ hereby apply for membership as:

Your name

(check one)

\_\_\_\_\_ Designated Participant of a MLS MEMBER ONLY firm  
Appraiser responsible for the firm, application fee \$800.

\_\_\_\_\_ Agent (trainee)  
Appraiser working with an MLS only firm, application fee \$250

Enclosed is my check in the amount of \$\_\_\_\_\_ which I understand will be returned to me in the event I am not accepted to membership. In the event my application is approved, I agree as a condition to membership to complete the orientation course of the Montgomery Area Association of REALTORS® and otherwise on my own initiative to thoroughly familiarize myself with the Code of Ethics of the NATIONAL ASSOCIATION OF REALTORS®, including the duty to arbitrate business disputes in accordance with the Code of Ethics and Arbitration Manual of the Association and the Constitutions, Bylaws, and Rules and Regulations of the Montgomery Area Association of REALTORS®, the Alabama Association and the National Association and I further agree to complete satisfactorily a reasonable and nondiscriminatory written examination covering such Code, Constitutions, Bylaws, Rules and Regulations, and duty to arbitrate. I further agree that my act of paying dues shall evidence my initial and continuing commitment to abide by the aforementioned Code of Ethics, Constitutions, Bylaws, Rules and Regulations, and duty to arbitrate, all as from time to time amended. Finally, I consent and authorize the Association, through its Membership Committee or otherwise, to invite and receive information and comment about me from any Member or other person, and I agree that any information and comment furnished to the Association by any Member or other person in response to any such invitation shall be conclusively deemed to be privileged and not form the basis of any action by me for slander, libel, or defamation of character.

NOTE: Applicant acknowledges that if accepted as a Member and he/she subsequently resigns or is expelled from membership in the Association with an ethics complaint or arbitration request pending, the Board of Directors may condition renewal of membership upon applicant's verification that he/she will submit to the pending ethics or arbitration proceeding and will abide by the decision of the Hearing Panel; or if applicant resigns or is expelled from membership without having complied with an award in arbitration, the Board of Directors may condition renewal of membership upon his/her payment of the award, plus any costs that have previously been established as due and payable in relation thereto, provided that the award and such costs have not, in the interim, been otherwise satisfied.

I hereby submit the following information for your consideration:

(PLEASE PRINT)

Mr./Ms. \_\_\_\_\_ (as shown on license)

Name you want to appear on roster (if different from above) \_\_\_\_\_

Type of Appraisal License: \_\_\_\_\_

License No. \_\_\_\_\_

Firm name: \_\_\_\_\_

Office Phone Number \_\_\_\_\_ Fax Number \_\_\_\_\_

Office Address \_\_\_\_\_ Zip \_\_\_\_\_

Mailing Address \_\_\_\_\_ Zip \_\_\_\_\_

Home Address \_\_\_\_\_ Zip \_\_\_\_\_

E-mail Address \_\_\_\_\_

Check whether:  Sole Proprietor  DBA  Partnership  Corporation

State position with firm: \_\_\_\_\_ Principal \_\_\_\_\_ Independent Contractor

I agree that, if accepted for Membership in the Association/MLS, I shall pay the fees and dues as from time to time established.

Dated: \_\_\_\_\_ Signed: \_\_\_\_\_

## SECTION II

State the names and titles of all other principals, partner, or corporate officers of your firm.

\_\_\_\_\_

NAME

TITLE

Is the office address, as stated in Section I, your principal place of business?

Yes  No

List the name and address of all branch offices in which you are a principal, partner or corporate officer within the jurisdiction of the Board:

\_\_\_\_\_

NAME

ADDRESS

- Do you hold, or have you ever held, a Real Estate license or real estate appraiser's certification or license in any other state?  Yes  No If so, what state: \_\_\_\_\_
- Has your real estate license or real estate appraiser's certification or license, in this or any other state, been suspended or revoked?  Yes  No If 'Yes', specify the place(s) and date(s) of such action, and detail the circumstances relating there to in an attachment.

- Are there now any pending or unresolved complaints, or have there been within the past 5 years, any complaints against you or the firm with which you have been associated before any state real estate regulatory agency or any other agency of government? \_\_\_\_\_ Yes \_\_\_\_\_ No If 'Yes', specify the substance of each complaint in each state, the agency before which complaint was made, the current status or resolution of such complaint and attach to this application.\*
- If you have ever been convicted of a felony, attach details including state and court of conviction.
- Are you, or any real estate or appraisal firm in which you are a sole proprietor, general partner or corporate officer, involved in any pending bankruptcy or insolvency proceedings or have you or any real estate or appraisal firm in which you are a sole proprietor, general partner or corporate officer been adjudged bankrupt in the past three (3) years? \_\_\_\_\_ Yes \_\_\_\_\_ No. If yes, specify the places(s) and date(s) of such action, and detail the circumstances relating thereto in an attachment.

### SECTION III

I hereby certify that the foregoing information furnished by me is true and correct, and I agree that failure to provide complete and accurate information as requested, or any misstatement of fact, may be grounds for revocation of my membership if granted.

Signed \_\_\_\_\_

### SECTION IV

Information supplied under section IV is not required, but will assist the Association establishing historical data regarding its members. Information furnished under section IV will not be used in evaluating an applicant's qualifications for membership.

### PERSONAL DATA

Place of birth: \_\_\_\_\_  
City, County, State, Country

Date of birth: \_\_\_\_\_  
Month/Day/Year

- Highest level of education completed \_\_\_\_\_
- First licensed or certified in Alabama \_\_\_\_\_
- Have you been engaged continuously in the business since then? \_\_\_\_\_ Yes \_\_\_\_\_ No  
 If not, during what years were you in the business? \_\_\_\_\_ to \_\_\_\_\_
- In what phase of real estate appraisal do you specialize? \_\_\_\_\_

- In what other business have you been engaged? \_\_\_\_\_
- Established with present real estate or appraisal firm \_\_\_\_\_ (year)
- Are you a member of any other real estate Association/Board? \_\_\_\_ Yes \_\_\_\_ No If 'Yes', attach the names of each Association/Board, type of membership held, and dates establishing the time period for which membership has been held.
- Have you participated in a Multiple Listing service? \_\_\_\_\_ Yes \_\_\_\_\_ No If yes, where? \_\_\_\_\_
- Are you now employed or engaged in any other business or profession? \_\_\_\_ Yes \_\_\_\_ No If yes, please indicate business or profession \_\_\_\_\_

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ATTACH A COPY OF YOUR APPRAISER'S LICENSE OR CERTIFICATION.

PLEASE RETURN TO:  
THE MONTGOMERY AREA ASSOCIATION OF REALTORS®  
4280 CARMICHAEL ROAD  
MONTGOMERY, ALABAMA 36106

# Multiple Listing Service, Inc.

Membership disclosure and agreement effective December 31, 2015

Multiple Listing Service Inc. billing period is based on a fiscal year (July 1, XX-June 30, XX). All services are paid in advance. Cost for membership is calculated on the date of enrollment. Dues and fees are paid in advance, non-refundable.

**There are no refunds upon termination of membership and or services.**

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date